

BOARD OF TRUSTEES MEETING MINUTES
MANNERS PARK DINING HALL
Tuesday, January 29, 2024 7:00 P.M.

The regular monthly meeting was called to order by President Marlane Miller at 7:03 p.m. with pledge of allegiance.

Roll Call: President Marlane Miller, Secretary MaryAnn Becker, Trustees Sue Phillips, Jeff Hancock, Tanya Reno, Jim McCoy, and Attorney Quinn Broverman. Trustees Greer and Manasco were absent.

Trustee Reno motioned to approve the January 2, 2024 minutes. Trustee Hancock seconded the motion. Voice vote carried the motion, all in favor.

Taylorville Park District
TREASURER'S REPORT
As of December 31, 2023

<i>Beginning Balance 11/30/2023</i>	\$ 910,716.39
<i>Cash Receipts</i>	\$ 33,093.00
<i>Cash Disbursements</i>	\$ 84,490.62
<i>Balance as of 12/31/2023</i>	\$ 859,318.77

Taylorville Park District
FUND BALANCES

IMRF FUND	\$ 106,077.78
1 st Distribution of 2022 Property Taxes	\$ 11,376.97
2 nd Distribution of 2022 Property Taxes	\$ 1,777.50
3 rd Distribution of 2022 Property Taxes	\$ 3,898.37
4 th Distribution of 2022 Property Taxes	\$ 2,417.97
5 th Distribution of 2022 Property Taxes	\$ 580.86
SOCIAL SECURITY FUND	\$ 26,918.87
1 st Distribution of 2022 Property Taxes	\$ 14,217.46
2 nd Distribution of 2022 Property Taxes	\$ 2,221.09
3 rd Distribution of 2022 Property Taxes	\$ 4,871.45
4 th Distribution of 2022 Property Taxes	\$ 3,021.72
5 th Distribution of 2022 Property Taxes	\$ 726.18

BOND FUND \$ 27,828.06

PARK DISTRICT,

1 st Distribution of 2022 Property Taxes	\$ 61,124.06
2 nd Distribution of 2022 Property Taxes	\$ 9,549.03
3 rd Distribution of 2022 Property Taxes	\$ 20,944.24
4 th Distribution of 2022 Property Taxes	\$ 12,991.53
5 th Distribution of 2022 Property Taxes	\$ 3,121.62

AQUARIUM

& MUSEUM FUND \$ 30,039.74

1 st Distribution of 2022 Property Taxes	\$ 58,840.11
2 nd Distribution of 2022 Property Taxes	\$ 9,192.19
3 rd Distribution of 2022 Property Taxes	\$ 20,161.43
4 th Distribution of 2022 Property Taxes	\$ 12,505.78
5 th Distribution of 2022 Property Taxes	\$ 3,005.07

Taylorville Park District

Improvement at Lakeshore Golf Course Fund \$ 344.19

POOL FUND \$ 333,760.58

Trustee Reno motioned to accept the Treasurer’s Report & Fund Balances as presented, Trustee Hancock seconded the motion. Roll call vote carried the motion, all in favor.

Correspondence and/or Guests

Red Bland Little League – Representatives Al Crist, and Aaron Samson shared the league has sign up dates approaching and with everything going on at the Ameren site, many parents are concerned with their kids playing ball at Manners Park. Crist asked if it would be possible to have the league play games at both Jaynes Park and the Don Bragg Sports Complex. He also inquired if the use of the concession stands would be an option. Discussion followed. President Miller suggest that they get together with Superintendent Dempsey and see what can be done for the ball diamonds. Recreation Director Hancock stated she will be sending out affiliate papers in the next few weeks and that as far as concession stands, they can operate all but the complex one, that is ran by the park district. Hancock also suggested they reach out to the Christian County Health Department to see what all will be required of them.

NEW BUSINESS

- **Budget Planning Meeting** – Office Administrator Becker shared it was time to have the annual budget planning meeting. Tuesday, February 13th at 1:30 PM in the park office for any trustee that wishes to attend.
- **Maintenance Shed Heater Proposal** -Trustee Reno motioned to purchase the Enerco Heat Star 100,000 BTU 40 Foot Radiant Tube Heater for the Maintenance Shed, in the

amount of \$4,226.92, to be split between the Improvements and Up-Keep accounts. Trustee Hancock seconded the motion. Roll call vote carried the motion, all in favor.

- **Jaynes Park Dog Incident** – President Miller informed the board that she had been contacted regarding an incident at Jaynes Park. The party has asked to remain anonymous, but felt the issue needed to be brought to the board’s attention. The lady had told Miller that while she and her elderly mother were walking her small dog at Jaynes Park a man (Richard Smith) pulled up, let his big dog out of his truck and allowed the dog to run free. The dog was not mean, but ran over and confronted them, knocking her elderly mother down. She was taken to the ER and received numerous stitches, and had broken ribs. The man was ticked by the city, but Miller feels the board needs to address the situation of dogs running loose at Jaynes and the complex. Discussion followed regarding both the incident and the current ordinance the park has requiring all dogs have leashes. It was decided to update the ordinance at next month’s board meeting. Trustee Phillips motioned to purchase more signs stating the requirement of having your dog on a leash. Trustee Hancock seconded the motion. Voice vote carried the motion.

REPORTS

Maintenance Superintendent

Superintendent Dempsey was not present.

Office Administrator/Secretary

Office Administrator MaryAnn Becker reported all 4th quarter tax reports, W-2’s and 1099’s had been completed using the new online submit system and that the fee was only \$40.12, which is far less than purchasing new software. The 2023 Workman’s Comp Audit and been completed and submitted. Becker attended an online webinar regarding the new paid time off act, and learned that the policy does not apply to park districts, Attorney Broverman agreed with the information Becker had been given. Lastly, Becker shared she had completed and applied for the 2024-2025 State Liquor License, and is currently working on the 2024/25 budget.

Recreation Director

Recreation Director Bailey Hancock reported Christmas in the Park was now closed, and staff is currently working on a few new displays for next year. Hancock shared, that due to the way the calendar falls for 2024, it was either 13 days or 23 days of Christmas in the Park, she decided to have the 23 days, due to the fact that a lot of work goes into getting ready for the event. Lastly, she shared she has been working on day camp programs, summer, and this year’s affiliate papers.

Trustee Reno motioned to accept the reports as given. Trustee McCoy seconded the motion. Voice vote carried the motion.

Trustee Phillips stated that she had read over the minutes in regards to the vote on the staff time issue of the dog park, and it stated 3 Yes, 2 Present and 2 No’s. She was under the understanding that with that vote, the motion had passed. Attorney Broverman disagreed, stating that with a seven-member vote and all members being present, there was not a majority of votes. The motion had not passed.

COMMITTEE REPORTS

Finance Committee – Approval for Payment of Bills

Trustee Reno motioned to pay the monthly bills totaling \$6,398.93 and Trustee Phillips seconded the motion. Roll call vote carried the motion, all in favor.

ADJOURNMENT

There being no further discussion, Trustee Reno motioned to adjourn at 7:37 p.m., Trustee Hancock seconded the motion. Voice vote carried the motion, all in favor

The next regularly scheduled monthly meeting will be held on **MONDAY, FEBRUARY 26, 2024 AT 7:00 P.M. THE FINANCE COMMITTEE will meet at 6:30 P.M.** At the Taylorville Park District Dining Hall, inside Manners Park. Prior notice will be posted.