BOARD OF TRUSTEES MEETING MINUTES MANNERS PARK DINING HALL Monday, November 28, 2022 7:00 P.M.

The regular monthly meeting was called to order by President Marlane Miller at 7:00 p.m. with pledge of allegiance.

Roll Call: President Marlane Miller, Vice-President Tanya Reno, Trustees Sue Phillips, Don Bragg, Teri Greer, Jeff Hancock, Attorney Quinn Broverman and Secretary MaryAnn Becker. Trustee Cheryl Dagon was absent.

Vice-President Reno motioned to approve October 2022 minutes; the motion was seconded by Trustee Phillips. Voice vote carried the motion.

Taylorville Park District

TREASURER'S REPORT As of July 31, 2022

Beginning Balance 09/30/2022	\$ 1,127,489.77		
Cash Receipts	\$	86,342.24	
Cash Disbursements	\$ 45	,463.01	
Balance as of 10/31/2022	\$ 1,	168,369.00	

Taylorville Park District FUND BALANCES

IMRF FUND	\$ 84,219.97
1 st Disbursement 2021 Property Taxes	\$ 10,509.56
2 nd Disbursement 2021 Property Taxes	\$ 2,355.75
3 rd Disbursement 2021 Property Taxes	\$ 5,352.49
4 th Disbursement 2021 Property Taxes	\$ 1,497.15
SOCIAL SECURITY FUND	\$ 41,605.16
1 st Disbursement 2021 Property Taxes	\$ 13,659.04
2 nd Disbursement 2021 Property Taxes	\$ 3,061.90
3 rd Disbursement 2021 Property Taxes	\$ 6,956.37
4 th Disbursement 2021 Property Taxes	\$ 1,945.74
BOND FUND	\$ 122,562.97
PARK DISTRICT,	
1 st Disbursement 2021 Property Taxes	\$ 50,468.40
2 nd Disbursement 2021 Property Taxes	\$ 11,313.53
3 rd Disbursement 2021 Property Taxes	\$ 25,703.14
4 th Disbursement 2021 Property Taxes	\$ 7,189.42

AQUARIUM

& MUSEUM FUND	\$ 73,177.41
1 st Disbursement 2021 Property Taxes	\$ 38,251.64
2 nd Disbursement 2021 Property Taxes	\$ 8,574.85
3 rd Disbursement 2021 Property Taxes	\$ 19,481.06
4 th Disbursement 2021 Property Taxes	\$ 5,449.03

Taylorville Park District

Improvement at Lakeshore Golf Course Fund \$ 7,076.19

POOL FUND \$ 166,265.28

Vice-President Reno motioned to accept the Treasurer's Report & Fund Balances as submitted Trustee Bragg seconded the motion. Roll call vote carried the motion, all in favor.

GUESTS / CORRESPONDENCE

President Miller read a letter received from Park Place, regarding a request for donations to assist with residents. No action was taken.

NEW BUSINESS

Resolution 2022-4 -Providing for and requiring the submission of the proposition to issue general obligation park bonds to the voters of the District at the consolidated election to be held on the 4th day of April, 2023. David Pistorius, of First Midstate Inc., reviewed resolution 2022-4 with the board regarding placing the general obligation park bonds on the ballot for the upcoming general election April 4, 2023. Discussion followed. Trustee Phillips motioned to approve Resolution 2022-4, Vice-President Reno seconded the motion. Roll call voted carried the motion, all in favor.

10% Increase of Annual Audit – Secretary Becker presented the board with a verbal request from CPA's Pulley, Martynowski & Blakeman for a 10% increase in the annual fee of the park district audit. Becker stated the price has remained the same for the past 10 years. Discussion followed. Trustee Phillips motioned to approve a 10% increase in cost for the annual audit. Trustee Greer seconded the motion. Roll call vote called the motion, all in favor.

Employee Christmas Bonus – Trustee Phillips motioned to gift a \$200 Christmas Bonus to fulltime employees, and a \$100 Christmas Bonus to part-time employees for the 2022 year. Vice President Reno seconded the motion. Voice vote carried the motion.

Employee Christmas Party – Discussion in regards to having a party locally for the employees, trustees and spouses. Office Administrator Becker will check with Nesty's on the square to see what is available.

OLD BUSINESS

REPORTS

Maintenance Superintendent

Acting Superintendent Ben Dempsey reported staff has been busy setting up displays and hanging lights for Christmas in the Park. The junk carts and old Dodge truck had been picked up leaving some needed storage room in the shed. Lastly, he reviewed with the board a few

different options for purchasing a Boom Lift for the Park District. Discussion followed, with the decision to put out a bid for a new Boom Lift.

Recreation Director

Bailey Hancock reported that on Wednesday, November 9th she staked out the park for displays, Thursday, November 10th, Sr. Lunch was held serving Ham donated by Angelo's and Sue celebrated her 80th! Friday, November 11th, was Kids R Kids Dance, Monday, November 14th, decorating the dining hall started, and on Tuesday, November 22nd, Hancock was a guest on the radio sharing all the upcoming events for Christmas in the Park. Hancock stated she has been working on display list and map, getting letters out, assisting with display set up, taking registrations for the Jingle Bell Walk, getting CITP flyers to local schools, and filling the volunteer list for the Donation Booth. Lastly Hancock presented the board with an invoice from Burbach Aquatics for the feasibility study and technical evaluation on the Manners Park Swimming Pool.

Trustee Phillips motioned to pay the invoice totaling \$12, 379.73 with a 50/50 split between the Improvements Pool/Playground Fund and the Contingency Fund. Vice-President Reno seconded the motion. Roll call vote carried the motion, all in favor.

Office Administrator/Secretary

MaryAnn Becker reported the 4th and final Property Tax disbursement had been received. On November, 7th, she paid the G.O. Limited Bond Series 2014 & 2021 payments, received the IPRF Safety Grant in the amount of \$2,240, the Aquatic Grant in the amount of \$500, and a \$650 partial payment of the Power Grant which has another \$850 remaining to be received. The 2023/2024 IPRF Workman's Comp renewal was received and will be \$17,771.00, \$384 less than 2022. Becker is currently working on updating and reclassifying some income/expense entries for the current fiscal year, and reminded everyone to pick up their election packets for the April 4, 2023 consolidated election in the park office. Lastly, she has requested a quote from CTI for a Security upgrade, and new computers for both her system (last updated 2011) and Recreation Director Hancock's computer (last updated 2017). Trustee Hancock suggested looking into laptop system which could be taken with to work from remote areas. Becker will request a quote for those also.

Trustee Phillips motioned to accept the reports as given. Vice-President Reno seconded the motion. Voice vote carried the motion.

COMMITTEE REPORTS

Finance Committee – Approval for Payment of Bills

Trustee Phillips motioned to pay October monthly bills totaling \$5,204.33 and Vice-President Reno seconded the motion. Roll call carried the motion, all in favor.

EXECUTIVE SESSION

Vice-President Reno motioned to go into Executive Session 5 ILCS 120/2 (C) (1), Trustee Greer seconded the motion. Roll call vote carried the motion, all in favor. Executive Session began at 8:05 p.m. and ended at 8:25 p.m.

POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

No action was taken

ADJOURNMENT

There being no further discussion, Vice-President Reno motioned to adjourn at 8:25 p.m., Trustee Phillips seconded the motion. Roll call vote carried the motion, all in favor.

The next regularly scheduled monthly meeting will be held on **TUESDAY**, **December 27**, **2022 AT 7:00 P.M. WITH THE FINANCE COMMITTEE MEETING AT 6:30 P.M.** at the Taylorville Park District Dining Hall, inside Manners Park. Prior notice will be posted.