

**BOARD OF TRUSTEES MEETING MINUTES**  
**MANNERS PARK DINING HALL**  
**Monday, August 28 2023 7:00 P.M.**

**The regular monthly meeting** was called to order by President Marlane Miller at 7:00 p.m. with pledge of allegiance.

Roll Call: President Marlane Miller, Secretary MaryAnn Becker, Trustees Sue Phillips, Jeff Hancock, Roy Manasco, Vice-President Tanya Reno, Jim McCoy, and Attorney Quinn Broverman. Trustee Teri Greer was absent.

Trustee Reno motioned to approve the July 24, 2023 minutes; the motion was seconded by Trustee Phillips. Voice vote carried the motion.

*Taylorville Park District*  
**TREASURER'S REPORT**  
**As of July 31, 2023**

<i>Beginning Balance 6/30/2023</i>	\$ 590,760.01
<i>Cash Receipts</i>	\$ 435,508.07
<i>Cash Disbursements</i>	\$ 88,079.91
<i>Balance as of 7/31/2023</i>	\$ 938,188.17

*Taylorville Park District*  
**FUND BALANCES**

<b>IMRF FUND</b>	\$ 87,333.75
<b>SOCIAL SECURITY FUND</b>	\$ 15,828.06
<b>BOND FUND</b>	\$ 15,067.95
<b>PARK DISTRICT,</b>	
<b>AQUARIUM</b>	
<b>&amp; MUSEUM FUND</b>	\$ 1,289.07
<i>Taylorville Park District</i>	
<b>Improvement at Lakeshore Golf Course Fund</b>	\$ 344.19
<b>POOL FUND</b>	\$ 330,614.93

Trustee Reno motioned to accept the Treasurer's Report & Fund Balances as presented, Trustee Manasco seconded the motion. Roll call vote carried the motion, all in favor.

### **Correspondence and/or Guests**

**James A. Morris, Benton & Associates, Inc.** – Mr. Morris shared with the board the proposed plan to move the water main across the street onto park property to replace the existing line. Morris gave each board member a handout with the markings of placement, he stated the line would go 4-5 feet deep and would start in 30-60 days, once the attorneys review the paperwork, and come to an agreement between city and park board. The move should start in 30-60 days and take approximately 30-45 days to complete. Discussion followed, with Mr. Morris requesting a special meeting once the attorneys have the easement written and agreed upon. Ameren will replace any trees that have to be removed.

Trustee Phillips motioned to approve an easement for the replacement of the water main, subject to Attorney Broverman's review of the agreement between the city and park district. Trustee Reno seconded the motion. Roll call vote carried the motion.

**Todd Altman of Altman Monitoring Solutions** – Todd Altman presented the board with proposals to upgrade the current security monitoring systems in the entire park district which includes the pool, office, maintenance shed. Altman explained some of the current equipment at the pool can be used, but the majority elsewhere will need to be replaced. The new system will be up to today's standards with video verification. The system will have no lines buried, and the system will be accessible via WIFI, it will feed back to the office and can be accessed by an app on a telephone. Discussion followed, with a few questions as far as range of system, and live feed. The system will deliver a higher quality resolution too. Lastly, Altman stated the service would not have a signed contract, but will run month to month.

Trustee Reno motioned to approve the new security system proposal in the amount of \$20,594, with a \$45 monthly service fee. Trustee Phillips seconded the motion. Roll call vote carried the motion.

### **NEW BUSINESS**

- **Ordinance No 2023-6 – Approving Open Space Standard** - Trustee Phillips motioned to approve Ordinance No 2023-6, Approving Open Space Standard. Trustee Hancock seconded the motion. Roll call vote carried the motion, all in favor.

### **OLD BUSINESS**

### **REPORTS**

#### **Maintenance Superintendent**

Superintendent Ben Dempsey reported staff has been weed eating, mowing, draining the pool, and clearing out on the South Pond. Mainly light duty due to the extreme heat. Dempsey stated he has made multiple reach outs to the repair company for a start date on the Chautauqua building repairs, they are either super busy or have run into issues. One of the fountains on the pond is having issues running due to the buildup of algae from the pond. Lastly, Dempsey stated they have been working on the dog park.

### **Office Administrator/Secretary**

Office Administrator MaryAnn Becker shared she has the IPARKS 2022 Annual Report in the office for anyone that would like to review it, she has been working on the requested information from Tod of Design Perspectives to complete the OSLAD grant. Becker completed a webinar training on the Efficiency Committee, she stated the board and the appointed citizen members would need to meet three times, preferably immediately following the regular scheduled board meetings in October 2023, January 2024 and February 2024, at which time government statues, and district ordinances would be reviewed gaining the required information to complete the report that is to be turned into the county within 18 months of forming the committee. Separate agendas, notices and minutes will need to be kept for all three Efficiency Committee meetings. Becker is currently gathering all of the bills for the pool, day camp and DBSC to put together the end of season report, she completed the IPRF payroll projection worksheet for 2024 and has submitted it, there have been two new memorial benches purchased to be placed in Manners Park, along with a third one ordered today, and two new memorial trees. Lastly, Becker asked the board to consider the price of trees, and possibly raise the amount that the park charges, and to update the agreement to replace them only up to one year after they are planted.

### **Recreation Director**

Recreation Director Bailey Hancock reported on Thursday, August 3<sup>rd</sup>, the Health Department inspected the concessions at the pool with no violation. Thursday, August 10<sup>th</sup>, was Sr. Lunch, Friday, August 11<sup>th</sup>, was the last day of Day Camp, they had a pizza and ice cream party for lunch. Saturday, August 12<sup>th</sup> & 19<sup>th</sup>, eight JFL games were hosted at DBSC, Saturday August 12<sup>th</sup>, was the last day for the pool, and Sunday, August 13<sup>th</sup>, was Paws in the Pool with a fun turnout. Friday August 18<sup>th</sup>, Kids Are Kids dance was held, and Sunday, August 27<sup>th</sup>, the Skate Park Down Hill Jamboree was held. Coming up on August, 31<sup>st</sup>, the Chamber will host a drive through dinner under the Chautauqua Building. Hancock stated we are still in need of letters of support to be submitted with the OSLAD grant application, Trustee McCoy stated he is working on it and will get a letter for the grant. Lastly, Hancock informed the board a few new desks were needing to be purchased one for the maintenance shed that will lock, and one for the center office that has room to keep files and registration forms.

Trustee Phillips motioned to accept the reports as given. Trustee McCoy seconded the motion. Voice vote carried the motion.

### **COMMITTEE REPORTS**

#### **Finance Committee – Approval for Payment of Bills**

Trustee Reno motioned to pay the monthly bills totaling \$12,941.54 and Trustee Manasco seconded the motion. Roll call vote carried the motion, all in favor.

### **ADJOURNMENT**

There being no further discussion, Trustee Reno motioned to adjourn at 8:12 p.m., Trustee Phillips seconded the motion. Voice vote carried the motion.

The next regularly scheduled monthly meeting will be held on **MONDAY, SEPTEMBER 25, 2023 AT 7:00 P.M. THE FINANCE COMMITTEE will meet at 6:30 P.M.** At the Taylorville Park District Dining Hall, inside Manners Park. Prior notice will be posted.