

Taylorville Park District

Day Camp Program

Summer 2024

The Manners Park Day Camp is located in the Manners Park Dining Hall. Activities and programming will be planned around the entire park. The Manners Park Day Camp is a camp, NOT a licensed day care. For that reason, if you are claiming Day Camp on your taxes, make certain to ask for a weekly receipt. Ages for campers may range from 5 years old (**must** have completed kindergarten) to 11 years old.

Please make sure you read the paper work carefully and go over all safety and rules with your camper. Thank You!

Personal Belongings

Remember to label all items brought to the program. Campers will be responsible for their personal belongings. The park and day camp employees are not responsible for lost, stolen or broken items.

No toy knives, guns, or any type of weapon is permitted at camp and will be confiscated immediately. **NO ELECTRONICS!** Leave the phones, Ipads, tablets and anything else that has a screen at home.

Drop-Off and Pick-Up Procedures

Parents, guardians and those adults authorized to drop-off and pick-up your child are required to personally sign children in and out every day. Day Camp staff will only release your child to persons authorized on your enrollment form. Staff may ask for proper photo id if needed for identification purpose.

Manners Park Pool

Weather permitting Day Camp will go the pool every day from 1:00 p.m. – 3:45 p.m. I recommend sending a swim shirt and hat for your camper. We sunscreen 3 times a day, but the more coverage the better. It is also highly recommended to sign your camper up for swim lessons. Campers can attend swim lessons during the morning hours of camp. A staff member or volunteer will stay at the pool during lessons. Registration forms are available on-line or in the park office.

Snacks and Lunch

A morning snack and drink will be provided for all campers around 9:45 a.m. If your child wishes to bring their own snack they may do so. Campers need to bring a sack lunch every day. No food will be heated up. We do not supply an afternoon snack. Pool Concession cards may be purchased for use at the pool, or you may pack a snack for our child to take over.

Payment

Payments should be made every Friday for the upcoming week. You may pay for multiple weeks at a time. Late payments will have a \$5 late fee added to them. All returned checks will be charged a return fee of \$25 per check and all other payments must be made in cash to the park office. Children with an overdue balance will not be allowed to attend camp until their account is paid. Overdue accounts will be turned over to the Park District Attorney.

Camper Safety and Rules

- No fighting, hitting, kicking, spitting or any other physical harm will be allowed.
- Foul language will not be tolerated.
- No child may leave the dining hall, pool or day camp group without authorization from a day camp employee and must be accompanied by an authorized adult.
- If a child needs to leave day camp for another program, parents should report to camp staff or Recreation Director of their program and the time they will be returning.
- Campers will clean up all food, garbage and activity messes with staff supervision before going to another activity.
- Sharing food is not permitted, and all food and drinks must be kept on a table while being consumed.
- All clothing, towels, sunscreen, lunch boxes, etc. should be clearly marked with the child's name. The staff will not be responsible for personal items lost, stolen or broken.
- All property of the park and day camp program will be respected.
- Campers and parents are asked to follow the Manners Park Day Camp rules.
- Campers experiencing fever, chills, cough, shortness of breath, fatigue muscle aches, headache, loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, diarrhea or any other COVID-19 symptoms must remain at home.

We hope that all campers can participate in a happy, safe, environment, however, should a child be out of control, jeopardizing the safety of the other children or continually disregards the camp rules, he/she will be taken out of camp immediately, and a phone call will be made to the parent or guardian to have the child picked up as soon as possible. If negative behavior continues, you will be asked to withdraw your child from the program.

*Application must be completed in full and returned to the office with the first week's payment. Payment is non-refundable.

**Taylorville Park District
Manners Park Day Camp
Personal Information**

Name: _____ Age: _____ DOB: _____

Address: _____ City: _____

Parent/Guardian Information:

Mother's Name: _____ Phone: _____

Mother's Workplace: _____ Phone: _____

Email: _____

Father's Name: _____ Phone: _____

Father's Work: _____ Phone: _____

Email: _____

Legal Guardian: _____ Phone: _____

Guardian's Workplace: _____ Phone: _____

Emergency Contact (after parents):

Name: _____ Phone: _____

Relationship: _____

Name: _____ Phone: _____

Relationship: _____

Physician: _____ Phone: _____

As the Parent/legal guardian of the above named child, I attest that all information submitted is true, correct and current.

Parent/Guardian

Signature: _____ Date: _____

Health History

Please check all that apply and explain if necessary:

Ear infection: _____ Heart Defect: _____
Seizures: _____ Diabetes: _____
Asthma: _____ Headaches: _____
Bleeding/Clotting Disorder: _____
Other: _____

Allergies:

Hay fever: _____ Insect Stings: _____
Poison Ivy: _____ Penicillin: _____
Animal: _____ Other: _____

Food Allergies: _____

Medication Allergies: _____

Dietary Restrictions: _____

Activity Restrictions: _____

Please indicate any special considerations when caring for your child (ex: ear plugs, when swimming, sun sensitivity, etc.)

My child takes the following medications daily:

(Must be accompanied by instructions from physician of record if taken at camp)

I _____, parent/guardian of _____
recognizes my child to be physically sound, having medical approval to participate in the activities of the Manners Park Day Camp. This health history is correct so far as I know, and has permission to engage in all prescribed program activities except as noted. I agree to assume the full risk of any injuries, damage or loss which the above participant may sustain as a result of their participating, in any and all activities associated with this program.

Parent/Guardian Signature: _____

Date: _____

Manners Park Day Camp
Personal Information

Campers Name: _____ Age: _____ Current Grade: _____

Camp Fee

- *\$85 In-District & \$95 Out-Of-District fee per week
- *Fee covers daily hours of 7:45 a.m. – 5:10 p.m. Monday – Friday
- *Paid every Friday for the upcoming week
- *NO DAILY RATE
- *\$10 In-District & \$15 Out-Of-District additional fee for the hours 7:00 a.m. – 7:44 a.m. (early arrival) and/or 5:11 p.m. – 6:00 p.m. (late leaver)
- *Fee also covers daily snack, all supply costs and daily pool admittance
- *Campers must bring a daily sack lunch. Water will always be provided.
- *You are responsible for payment for all weeks marked, even if your child does not end up attending or you stop coming to camp. YOU MUST PAY FOR ALL WEEKS SIGNED UP FOR!

Dates Camper will attend

Entire Summer _____

Days a week: (Please circle) All, Mon, Tue, Wed, Thur, Fri

Or

Week 1: May 28th – 31st _____

Week 7: July 8th – 12th _____

Week 2: June 3rd – 7th _____

Week 8: July 15th – 19th _____

Week 3: June 10th – 14th _____

Week 9: July 22nd – 26th _____

Week 4: June 17th – 21st _____

Week 10: July 29th – Aug. 2nd _____

Week 5: June 24th – 28th _____

Week 11: Aug. 5th – 9th _____

*Week 6: July 1st – 5th _____

*There will be NO camp on Thursday, July 4th in observance of Independence Day.
Other dates pending school schedule.

I (parent/guardian of above camper) realize that even if my child does not attend full time (5 days a week) that the same fee still applies. I am also aware that if my camper will be absent from camp for any entire week that I must give prior notice or I will be charged for that week.

Parent/Guardian Signature: _____

Date: _____

Manners Park Summer Day Camp

My child _____ will arrive at the Manner's Park Day Camp at
Approximately _____ a.m. and picked up at approximately _____.

I understand that my child cannot be signed in before 7:45 a.m. unless signed up as an early camper and must be picked up by 5:10 p.m. unless signed up as a late leaver camper.

Parents must sign their child in and out of camp daily. If the parents fail to sign in/out there will be a fee of \$5.00 per occurrence.

Persons authorized to pick up my child (include spouse). Under **NO** circumstance will we release your child to anyone not listed below or unauthorized by you.

Name	Relationship	Phone

Persons **NOT** authorized to pick up my child under any circumstances

Name	Relationship

Taylorville Park District
Manners Park Day Camp Consent Form
5 in 1 Permission Form

Consent form for: _____

In case of sickness or accident, I hereby give consent to the Taylorville Park District Manners Park Day Camp personnel to secure emergency medical treatment through the nearest trauma center or hospital for my child. I understand that I am responsible for the resulting medical bills.

Parent/Guardian: _____ Date: _____

I hereby give consent for my child to participate in walking field trips, playing on or the use of the Manners Park equipment and any other activities in the Taylorville Park District Manners Park Day Camp.

Parent/Guardian: _____ Date: _____

I hereby give consent for my child to participate in swimming and physical fitness activities sponsored by the Taylorville Park District Manners Park Day Camp.

Parent/Guardian: _____ Date: _____

I hereby give permission for my child to be photographed or video taped at the Taylorville Park District Manners Park Day Camp in conjunction with the daily activities or for publication in local newspaper or future advertisement.

Parent/Guardian: _____ Date: _____

As a participant of the Taylorville Park District Manners Park Day Camp I realize that my child/children may occasionally participate in a field trip that requires transportation in a bus and give my permission for my child/children to participate.

Parent/Guardian: _____ Date: _____

I hereby waive, release, absolve, and agree to defend, indemnify, and hold harmless, the Taylorville Park District, and its administrators, board members, staff members, agents and employees, from any and all claims or liability arising out of an injury to myself or to my minor child/children, while upon property owned or operated by the Taylorville park District, or arising out of my minor child/children's participation in activities at the Taylorville Park District Manners Park Day Camp, including any claims, demands, losses, or damages caused or alleged to be caused in whole or in part by the negligence of the Taylorville Park District, its agents or employees.

Parent/Guardian: _____ Date: _____

Taylorville Park District Manners Park Day Camp

I give the Taylorville Park District Manners Park Day Camp staff permission to apply waterproof sunscreen to my child: _____

I fully understand that I am to send the sunscreen with my child daily or may leave a bottle at camp clearly marked with my child's name so that the staff may apply the sunscreen as needed.

I also fully understand that it is my responsibility as parent/guardian to provide the sunscreen and understand that if I fail to do so, that sunscreen will NOT be provided by the Taylorville Park District Manners Park Day Camp or its staff.

I fully understand that failure to complete this form and the failure to send sunscreen can leave my child susceptible to sunburn and resulting health factors involved. I also fully understand that the Taylorville Park District Manners Park Day Camp will restrict and prohibit my child's participation in daily outdoor activities without sunscreen.

Parent/Guardian: _____ Date: _____

I have read the Day Camp Program Manual and have gone over it with my child/children. I understand and agree to follow these policies. Failure to follow these policies may result in termination of my child being in the Manners Park Day Camp Program.

Parent/Guardian Signature _____ Date: _____