

**BOARD OF TRUSTEES MEETING MINUTES**

**MANNERS PARK DINING HALL**

**Monday, February 27, 2023 7:00 P.M.**

The regular monthly meeting was called to order by President Marlane Miller at 7:00 p.m. with pledge of allegiance.

Roll Call: President Marlane Miller, Vice-President Tanya Reno, Secretary MaryAnn Becker, Trustees Sue Phillips, Cheryl Dagon, Don Bragg, and Attorney Quinn Broverman. Trustees Teri Greer and Jeff Hancock were absent.

Trustee Reno motioned to approve the January 23, 2023 minutes; the motion was seconded by Trustee Phillips. Voice vote carried the motion.

*Taylorville Park District*  
**TREASURER'S REPORT**  
**As of January 31, 2023**

<i>Beginning Balance 12/31/2022</i>	\$ 1,102,801.26
<i>Cash Receipts</i>	\$ 100,140.48
<i>Cash Disbursements</i>	\$ 57,595.56
<i>Balance as of 1/31/2023</i>	\$ 1,145,346.18

*Taylorville Park District*  
**FUND BALANCES**

<b>IMRF FUND</b>	<b>\$ 89,093.90</b>
1 <sup>st</sup> Disbursement 2021 Property Taxes	\$ 10,509.56
2 <sup>nd</sup> Disbursement 2021 Property Taxes	\$ 2,355.75
3 <sup>rd</sup> Disbursement 2021 Property Taxes	\$ 5,352.49
4 <sup>th</sup> Disbursement 2021 Property Taxes	\$ 1,497.15
<b>SOCIAL SECURITY FUND</b>	<b>\$ 32,425.74</b>
1 <sup>st</sup> Disbursement 2021 Property Taxes	\$ 13,659.04
2 <sup>nd</sup> Disbursement 2021 Property Taxes	\$ 3,061.90
3 <sup>rd</sup> Disbursement 2021 Property Taxes	\$ 6,956.37
4 <sup>th</sup> Disbursement 2021 Property Taxes	\$ 1,945.74
<b>BOND FUND</b>	<b>\$ 24,473.08</b>
<b>PARK DISTRICT,</b>	
1 <sup>st</sup> Disbursement 2021 Property Taxes	\$ 50,468.40
2 <sup>nd</sup> Disbursement 2021 Property Taxes	\$ 11,313.53
3 <sup>rd</sup> Disbursement 2021 Property Taxes	\$ 25,703.14
4 <sup>th</sup> Disbursement 2021 Property Taxes	\$ 7,189.42

**AQUARIUM**

<b>&amp; MUSEUM FUND</b>	<b>\$</b>	<b>1,287.79</b>
1 <sup>st</sup> Disbursement 2021 Property Taxes	\$	38,251.64
2 <sup>nd</sup> Disbursement 2021 Property Taxes	\$	8,574.85
3 <sup>rd</sup> Disbursement 2021 Property Taxes	\$	19,481.06
4 <sup>th</sup> Disbursement 2021 Property Taxes	\$	5,449.03

*Taylorville Park District*

<b>Improvement at Lakeshore Golf Course Fund</b>	<b>\$</b>	<b>3,544.19</b>
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<b>POOL FUND</b>	<b>\$</b>	<b>168,219.58</b>
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Trustee Reno motioned to accept the Treasurer’s Report & Fund Balances as stands, Trustee Dagon seconded the motion. Roll call vote carried the motion, all in favor.

**GUESTS /CORRESPONDENCE**

**Lakeshore Golf Course** – Jason Boldig shared he was still looking for a contractor to give a quote on the cement repairs needed on the golf cart path, he asked for any recommendations, President Miller provided him with a contact. Boldig also informed the board that the irrigation software is in need of a new Field Interface Unit. He presented the TORO Classic 36 stating it will control the irrigation system when power goes down. Discussion followed.

Trustee Reno motioned to purchase the new Toro Field Interface Unit, Classic 36, as long as the price was no more than \$9,756 and there was no sales tax being added, Trustee Phillips seconded the motion. Roll call vote carried the motion, all in favor.

**Ameren Illinois** – Nicole Shewmaker stated the relocation for the temporary line was complete. She also shared with the board there is a possibility that Ameren will be selling the property adjacent to the park district, if they do, the new owner could request lines be moved, therefore Ameren is seeking a permanent easement for the powerlines that run along the park property line. Discussion followed regarding what would the permanent easement entail. Shewmaker will stay in contact with the board regarding a possible sale of property. The board requested time to consider the proposal of requested easement.

**NEW BUSINESS**

**Adopt Fiscal Year 2023/2024 Operating Budget** – The budget was presented to all board members for review. Trustee Reno motioned to adopt the operating budget as presented, Trustee Phillips seconded. Roll call vote carried the motion, all in favor.

**Web Design Proposal** – Secretary Becker presented the board with the proposal from Serpentine. Becker shared the current website is no longer accessible for updating information due to the hosting agent no longer servicing websites. The new website will have more options for posting pictures, updating information and adding links at the cost of \$1,600 for design-setup, \$192 annual hosting fee and \$45.00 annual secure encryption fee, discussion followed. Trustee Phillips motioned to accept the Serpentine Website Proposal. Trustee Reno seconded the motion. Voice vote carried the motion.

**New Lift - Park District Only** – President Miller expressed the board was spending a considerable amount of money to purchase the new Boom Lift, she believes the equipment should be solely used by the park district, it should not be loaned out to other entities. Discussion followed. Trustee Reno motioned for the Boom Lift to be kept in the park district and not loaned out to other entities. Trustee Phillips seconded the motion. Voice vote carried the motion.

## OLD BUSINESS

### REPORTS

#### Maintenance Superintendent

Superintendent Ben Dempsey reported staff has been busy replacing Christmas lights, fixing wires from squirrel damage during CITP and cleaning out the maintenance shed. Staff had taken quite a few loads to scrap, including the old boom lift truck. Dempsey shared he had taken and passed both the commercial pesticide applicators test and the certified pool & spa operators training, and both new golf carts had been delivered. Lastly, Dempsey said he had 2 quotes for new aluminum gutters on the maintenance shed, Joe Powers for \$2,175 and Morton for \$4,858, along with a roof replacement quote for \$50,000. Discussion followed. Trustee Reno motioned to accept the bid of Joe Powers replace the maintenance shed gutters with aluminum gutters at the cost of \$2,175. Trustee Bragg seconded the motion. Roll call vote carried the motion, all in favor.

#### Office Administrator/Secretary

Office Administrator MaryAnn Becker reported the majority of the month she has been working on the 23/24 budget, learning about the new change in IMRF reporting and has renewed the state liquor license. She presented the board with the 2022 Christmas In The Park car count and donation report as follows:

## ***Christmas In The Park 2022***

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	<u>17 Days</u>	<u>Car Count</u>	<u>Donation Booth Deposit</u>
Friday	9-Dec	502	\$ 1,643.02
Saturday	10-Dec	618	\$ 2,532.71
Sunday	11-Dec	403	\$ 1,915.16
Monday	12-Dec	248	\$ 776.27
Tuesday	13-Dec	211	\$ 546.52
Wednesday	14-Dec	207	\$ 678.15
Thursday	15-Dec	276	\$ 1,174.96
Friday	16-Dec	593	\$ 1,976.73
Saturday	17-Dec	676	\$ 3,076.21
Sunday	18-Dec	455	\$ 1,736.53
Monday	19-Dec	300	\$ 1,192.44
Tuesday	20-Dec	391	\$ 1,590.15
Wednesday	21-Dec	462	\$ 1,873.29
Thursday	22-Dec	64	\$ 189.26
Friday	23-Dec	156	\$ 608.69
Saturday	24-Dec	505	\$ 2,386.42
Sunday	25-Dec	305	\$ 1,450.80
<b>TOTALS</b>		<b>6,372</b>	<b>\$ 25,347.31</b>

#### Recreation Director

Recreation Director Bailey Hancock reported on Thursday, February 9<sup>th</sup>, Sr. Lunch was held with soup and salad being served. Hancock gave a pool update stating meetings had been held on the 7<sup>th</sup> and 21<sup>st</sup> of February,

she shared about the pool on the radio February 16<sup>th</sup>, with Small Town Taylorville. There are approximately 800 letters ready to go out with pool information, and the “Save Manners Park Pool” Facebook page has been started. She is currently working on getting interviews for Facebook from past employees/residents, and the next pool meeting will be held at Designed with Detail, on Tuesday, March 7<sup>th</sup>, 6:00PM. Hancock shared she had quotes for a memorial sign for past board member Kay Champley, and shared Phil Champley has donated the funds to purchase two benches, one for Kay and one for himself. Lastly, Hancock shared the high school will start baseball at Hafliger on Friday, March 17<sup>th</sup>, and the Election will be held April 4<sup>th</sup>.

Trustee Reno motioned to accept the reports as given. Trustee Phillips seconded the motion. Voice vote carried the motion.

### **COMMITTEE REPORTS**

#### **Finance Committee – Approval for Payment of Bills**

Trustee Phillips motioned to pay the monthly bills totaling \$6,692.70 and Trustee Reno seconded the motion. Roll call carried the motion, all in favor.

### **EXECUTIVE SESSION**

Trustee Phillips motioned to go into Executive Session 120/2 (C) (1), Trustee Reno seconded. Roll call carried the motion, all in favor. Executive Session began at 7:57 p.m. and ended 8:12 p.m.

### **POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION**

No action was taken.

### **ADJOURNMENT**

There being no further discussion, Trustee Reno motioned to adjourn at 8:13 p.m., Trustee Phillips seconded the motion. Voice vote carried the motion.

The next regularly scheduled monthly meeting will be held on **MONDAY, March 27, 2023 AT 7:00 P.M. WITH THE FINANCE COMMITTEE MEETING AT 6:30 P.M.** at the Taylorville Park District Dining Hall, inside Manners Park. Prior notice will be posted.