***BOARD OF TRUSTEES MEETING MINUTES***

***MANNERS PARK DINING HALL***

***Monday, May 28, 2024 7:00 P.M.***

**The regular monthly meeting** was called to order by President Marlane Miller at 7:01 p.m. with the pledge of allegiance.

Roll Call: President Marlane Miller, Vice-President Tanya Reno, Secretary Carolyn Morse, Trustees Sue Phillips, Jeff Hancock, Jim McCoy and Attorney Quinn Broverman.

Absent: Roy Manasco and Teri Greer

Trustee Tanya Reno motioned to approve the April 22, 2024 minutes. Trustee Jeff Hancock seconded the motion. Voice vote carried the motion, all in favor.

*Taylorville Park District*

**TREASURER’S REPORT**

**As of April 30, 2024**

*Beginning Balance of April 30, 2024* $ 172,931.01

*Cash Receipts* $ 8114.22

*Cash Disbursements* $ 112,552.58

 *Balance as of April 30, 2024* $ 968,492.65

*Taylorville Park District*

**FUND BALANCES**

**IMRF FUND**                               **$    104,992.34**

**SOCIAL SECURITY FUND $ 17,382.61**

**BOND FUND**                                                                   **$   27,874.22**

**PARK DISTRICT,**

**AQUARIUM**

**& MUSEUM FUND                                                        $ 1,497.46**

**IMPROVEMENT AT LAKESHORE GOLF COURSE $ 344.19**

**POOL FUND $ 301,805.07**

**SKATE PARK $ 11,852.71**

Trustee Jim McCoy motioned to accept the Treasurer’s Report as presented, Trustee Tanya Reno seconded the motion. Roll call vote carried the motion, all in favor.

**Correspondence and/or Guests**

**NEW BUSINESS**

1. **Annual Financial Report and Independent Auditor’s Report –** Sheridan stated that the Pool Fund is currently at $635,000, Overflow Pool account is $300,913.82, Income from Property Income will be $700,000, we have $497,000 in the General Fund for 5 months expenditures. Bond Payable Liabilities = $1,464,000 and the Legal to Debt Margin is $6,901,690.
2. **Lakeshore Golf Course – Jason Boldig** stated that he needs to replace the expansion tank and re piping at the Lakeshore Golf Course. His Estimate from Blakley Heating and Cooling for $3565.91 was presented to the board for review. The board stated they would help with paying the invoice up to $3100.00, but Jason would need to cover any cost above that.
3. **Overtime Compliance Update –** Carolyn Morsepresented that she had attended the Overtime Compliance Update webinar presented by IPARKS. During the webinars Carolyn stated that the Department of Labor has announced that they are going to raise the minimum salary increase for Exempt Employees on July 1st, 2024. Currently the Minimum Salary Threshold is $684/ weekly or $35,568 a year. As of July 1, 2024 it will be $844/Weekly or $43,888 a year. During the Webinar someone brought up about recording of time cards. All non-exempt time cards should record time punch in and outs for the day and must include the lunch punch for the day.

**OLD BUSINESS**

**Ordinance No: 2024-1 Adopting the Annual Budget beginning March 1, 2024 and ending February 28, 2025.** Attorney Quinn Broverman asked that this approved for the final budget report for 2024. Trustee Tanya made amotion to approve and Trustee Jim McCoy seconded the motion.

**REPORTS**

**Maintenance Superintendent**

Superintendent Ben Dempsey reported that the gentleman came and baled the boll diamond and was able to get a dozen bales from it. Ben stated that they pool passed the health department inspection and is ready to be open. Ben stated that he spoke to the Insurance guy from IParks for our insurance and the high dive is very costly for a pool and they advised us to not have a high dive. Ben also stated that the slide was in good working order. The inspector told him to allow 1 ½ months for permits to go through the system from here on out for the pool.

**Recreation Director**

Recreation Director Jessica Franks reported that we have 21 registered for Day Camp and we have 5 pool employees and 29 total employees for the pool and the day camp programs. Do date we have 41 people registered for the dog park. Jessica stated that the teams are doing fine at Don Braggs for the games and that Deb called requesting a Baseball Tournament for June 28 and 29th for Manner’s Park Diamonds. Jessica then asked if the Park District would be interested in sponsoring the Chili Fest and it was stated from Tanya that we are a member of the Chamber of Commerce and we will not be sending them money. Jessica then asked if she could have a booth and the Board was fine with that. Jessica stated that she had reached out to a Journey Tribute Band and asked if they had any dates available and if the park would be interested in Music in the Park on August 10th. Members discussed if she could get sponsor to pay for the event then they would be fine with have this. Jessica then stated that that she would like to do some upgrades to Don Brags and Jaynes Park. She stated that she had a group come into the office asking if they could put up a new net and get maintenance department to rake the sand. She would also like to see the walk track redone and 3 shelters with picnic tables under each one and some restrooms for the park area.

**Office Administrator/Secretary**

Office Administrator Carolyn Morse reported that the Audit went very smoothly and that she enjoyed working with Sheridan. IPARKS stated we need Volunteer Waiver’s if someone is going to be helping out. We need to do a Sexual Harassment Training once every year.

Trustee Tanya Reno motioned to accept reports as given. Trustee Jim McCoy seconded the motion. Roll call vote carried the motion, all in favor

**COMMITTEE REPORTS**

**Finance Committee** – **Approval for Payment of Bills**

Trustee Jim McCoy motioned to pay the monthly bills totaling $112,552.58 and

Trustee Tanya Reno seconded the motion. Roll call vote carried the motion, all in favor.

Trustee Tanya Reno made a motion to adjourn and go into Executive Session, Trustee Roy Manasco seconded the motion. Roll call vote carried the motion, all in favor.

**ADJOURNMENT**

There being no further discussion, Trustee Jim McCoy motioned to adjourn at 7:45 p.m., Trustee Tanya Reno seconded the motion. Voice vote carried the motion, all in favor

The next regularly scheduled monthly meeting will be held on **MONDAY, June 24, 2024 AT 7:00 P.M. THE FINANCE COMMITTEE will meet at 6:30 P.M.** At the Taylorville Park District Dining Hall, inside Manners Park. Prior notice will be posted.