

BOARD OF TRUSTEES MEETING MINUTES
MANNERS PARK DINING HALL
Monday, October 23, 2023 7:00 P.M.

The regular monthly meeting was called to order by President Marlane Miller at 7:00 p.m. with pledge of allegiance.

Roll Call: President Marlane Miller, Secretary MaryAnn Becker, Trustees Sue Phillips, Jeff Hancock, Roy Manasco, Vice-President Tanya Reno, Jim McCoy. Trustee Teri Greer was absent.

Trustee Reno motioned to approve both the September 25, 2023 minutes and the October 10, 2023 Special Meeting Minutes; the motion was seconded by Trustee Phillips. Voice vote carried the motion, all in favor.

Taylorville Park District
TREASURER'S REPORT
As of September 30, 2023

<i>Beginning Balance 8/31/2023</i>	\$ 953,324.22
<i>Cash Receipts</i>	\$ 129,679.63
<i>Cash Disbursements</i>	\$ 195,266.82
<i>Balance as of 9/30/2023</i>	\$ 887,737.03

Taylorville Park District
FUND BALANCES

IMRF FUND	\$ 104,182.49
1 st Distribution of 2022 Property Taxes	\$ 11,376.97
2 nd Distribution of 2022 Property Taxes	\$ 1,777.50
3 rd Distribution of 2022 Property Taxes	\$ 3,898.37
SOCIAL SECURITY FUND	\$ 32,912.82
1 st Distribution of 2022 Property Taxes	\$ 14,217.46
2 nd Distribution of 2022 Property Taxes	\$ 2,221.09
3 rd Distribution of 2022 Property Taxes	\$ 4,871.45
BOND FUND	\$ 106,753.88
PARK DISTRICT,	

1 st Distribution of 2022 Property Taxes	\$	61,124.06
2 nd Distribution of 2022 Property Taxes	\$	9,549.03
3 rd Distribution of 2022 Property Taxes	\$	20,944.24

AQUARIUM

& MUSEUM FUND **\$ 89,504.79**

1 st Distribution of 2022 Property Taxes	\$	58,840.11
2 nd Distribution of 2022 Property Taxes	\$	9,192.19
3 rd Distribution of 2022 Property Taxes	\$	20,161.43

Taylorville Park District

Improvement at Lakeshore Golf Course Fund **\$ 344.19**

POOL FUND **\$ 331,267.43**

Trustee Reno motioned to accept the Treasurer’s Report & Fund Balances as presented, Trustee Manasco seconded the motion. Roll call vote carried the motion, all in favor.

Correspondence and/or Guests

NEW BUSINESS

- **IEPA Document Explorer Site for Facilities:** President Miller shared a website for trustees to explore the numerous documents regarding the manufactured gas plant site. Miller stated the Geotechnology representative had forwarded the site to her, but it has around 19,569 documents that contain numerous reports, graphs, property information and more, and just one document alone has 188 pages. Miller also showed a photo regarding where the original building had sat in 1938.

REPORTS

Maintenance Superintendent

Superintendent Ben Dempsey reported that staff has been busy clearing the area around the pond, installing two new memorial benches, and winterizing buildings on all properties. Dempsey shared the new boom lift was delivered and staff has been trained on operating the equipment, property markers have been installed, and Altman Security is finishing up the installation of the new security system, Altman’s are waiting for the cameras to arrive and hope to have them installed by the end of this week. Lastly, Dempsey shared Braddco hopes to start putting up the new siding on the Maintenance Shed by end of this week, Tiger Plumbing has finished their work at the Dog Park, and LLCC still is working on the pavilion. On the cistern drain issues, Dempsey said the plan is to make them ground lever, pump them regularly and cap off the line that is coming from the shed because the only drainage is water or melted snow.

Office Administrator/Secretary

Office Administrator MaryAnn Becker reported she has finished and submitted the 3rd Quarter Payroll Taxes and Sales Tax reports, the Power Grant funds of \$1,500 have been received, and she participated in the Dog Park key card training. Becker has been preparing for the first Efficiency Committee Meeting to be held this evening, after the board meeting adjourns, and shared that due to the new IRS regulation change on employee threshold being reduced from 250 to 10 employees in a Calander year, the district will need to purchase the updated software for the 1099 Etc. payroll program to electronically file the W-2's as now required by law. Lastly, Becker stated that a few memorial benches have been vandalized, including the Tom Bland memorial benches, after a brief discussion it was decided to talk to IPARKS regarding a claim and to replace the damaged beyond repair benches.

Recreation Director

Recreation Director Bailey Hancock reported that on Monday, October 2nd, the complex concession stand was closed down, Thursday, October 12th, was Sr. Lunch and chili was served, next month will be Thanksgiving Turkey & Gravy, and on Friday, October 20th Kids-R-Kids dance was held. Hancock shared she has been busy preparing for Christmas in The Park, display, sponsor, and donation booth letters have been mailed out, and she has received a few back. Hancock is working on the list of activities, website updates, building the parade float, and has the sign-ups available for Little Mr. & Little Miss Snowflake. Lastly, 20,000 Candy Canes have been delivered, and the hand out cups for the donation booth are in.

Trustee Reno motioned to accept the reports as given. Trustee Phillips seconded the motion. Voice vote carried the motion.

COMMITTEE REPORTS

Finance Committee – Approval for Payment of Bills

Trustee Reno motioned to pay the monthly bills totaling \$22,186.80 and Trustee Hancock seconded the motion. Roll call vote carried the motion, all in favor.

ADJOURNMENT

There being no further discussion, Trustee Reno motioned to adjourn at 7:24 p.m., Trustee Manasco seconded the motion. Voice vote carried the motion.

The next regularly scheduled monthly meeting will be held on **MONDAY, NOVEMBER 27, 2023 AT 7:00 P.M. THE FINANCE COMMITTEE will meet at 6:30 P.M.** At the Taylorville Park District Dining Hall, inside Manners Park. Prior notice will be posted.